

EXECUTIVE COORDINATING COMMITTEE

Recommended instead of a City Council for cities having only two or three chapters.

- PURPOSE** The Executive Coordinating Committee meets the needs of members in cities where there are only two or three chapters. It meets informally to discuss and plan for activities which the chapters do together. It is easy, simple and effective in coordinating the ideas and efforts of the chapters without getting involved in the by-laws and procedures needed by City Councils--but not needed in your situation.
- Objectives** To promote inter-chapter harmony and provide a way for the members of your chapters to plan together city-wide activities.
- Committee MEMBERS** The committee may consist of the Executive Boards of your two or three chapters.
- * It can also be formed of an equal representation from each chapter. For example, Presidents, Vice Presidents, Social Chairmen, Ways and Means Chairmen may be the committee. You may also use any other members, officers, or chairmen whom your chapters feel would be best in meeting your needs. The kinds of joint activities you hold will help to determine who should be on the committee.
- MEETINGS** The meetings of the Executive Coordinating Committee will be called by the chairman when needed to accomplish the committee's objectives. They should be called so that planning is done a few months in advance of any activity. The committee should meet as soon as it is chosen to decide upon the year's activities which will include all chapters, such as Founder's Day.
- Determine through an every member survey or at chapter meetings which activities the majority of members in the chapters will enjoy. Get suggestions from all members on how they would like the activities carried out.
- Cooperation and harmony will enable you to carry out the plans to successful conclusions. The committee spearheads the activities with as many members helping as are needed. The responsibility is distributed among all members of all chapters. They will have fun sharing the honors as well as the work.
- Standing Rules** The committee will need to agree on a few standing rules. They are flexible and can be changed at any meeting by a two-thirds vote, if no previous notice is given, or a majority vote with previous notice.
- LEADERSHIP** The committee provides leadership, but should feel free to call upon other members to serve. Use the special abilities and talents of the members. Whether the ability is planning a large dance, a First Lady of the Year project, service or ways and means.
- The sole aim of the Executive Coordinating Committee should be to carry out the wishes of the members. They should never impose their will upon the majority.